

Abbeville Harbor & Terminal District Board of Commissioners Meeting Minutes

Date: December 16, 2025

Time: 5:00 PM

Location: Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

Call to Order

President James Steen called the meeting to order and led the group in the Pledge of Allegiance.

Attendance

- Commissioners' Present: Michael Bertrand, Carlton Campbell, Patrick Duhon, Wayne LeBleu, James Steen
- Commissioner Absent: None
- Others Present: Executive Director Nick Gautreaux, Engineer Kim Touchet, Secretary Cheryl Broussard and Gunter Family, Rob Cowan with Alliant Insurance, Tommy McGinnis Coast Advocate with VPPJ and Tracy Broussard.

Approval of Minutes

The minutes from November 18, 2025 Regular Meeting were unanimously approved following a motion by Commissioner Patrick Duhon and a second by Commissioner Bud Zaunbrecher.

Public Comments

Tommy McGinnis, Coastal Advocate for Vermilion Parish Police Jury thanked the Commissioners and Gautreaux for the Master Plan 2029 proposal Ad which ran in the newspaper. There was a good response. Vermilion Parish has two projects vying for selection in the QUIPRA, Coastal Wetland Planning Protection Act. 1) FWB East Restoration, which does not have any kind of shoreline protection in front of it, just north of the locks is an estimated \$45 million project. 2) Shore sails dome protection project, new technology, 20-foot diameter dome is a \$2 million project along northern Vermilion Bay, in the Hebert Bayou area.

A motion to submit letter of support to QUIPRA was unanimously approved following a motion by Commissioner Michael Bertrand and seconded by Commissioner Wayne LeBleu.

Financial Reports

Gautreaux provided financial reports, including the prior month's profit and loss, year-to-date profit and loss, budget vs. actual figures for the month and year to date, the accounts payable list for bill payments, accounts receivable, a summary of the balance sheet, and the profit and loss report.

A motion to accept the financial reports was unanimously approved following a motion by Commissioner Wayne LeBleu and seconded by Commissioner Patrick Duhon.

Gautreaux presented the 2026 meeting dates as follows: January 27, February 24, March 31, April 28, May 26, June 30, July 28, August 25, September 29, October 27, November 17 and December 15, 2026.

A motion to adopt the 2026 meeting dates was unanimously approved following a motion by Commissioner Bud Zaunbrecher and seconded by Commissioner Michael Bertrand.

Rob Cowan with Alliant Insurance presented the 2026-2027 Worker's Compensation Renewal.

A motion to approve the renewal of the 2026-2027 Worker's Compensation Insurance Policy was unanimously approved following a motion by Commissioner Patrick Duhon and seconded by Commissioner Bud Zaunbrecher.

A motion to authorize the President, Secretary-Treasurer and Executive Director to sign the Louisiana Compliance Questionnaire and authorize engaging Darnall, Sikes and Frederick to perform 2025 Audit and SAUP was unanimously approved following a motion by Commissioner Michael Bertrand and seconded by Commissioner Wayne LeBleu.

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Engineer Kim Touchet updated the Commissioners on the Hwy 690/Schriefer intersection project. Bid Tabulations are in your packets. We recommend the project being awarded to the lowest bidder Glenn Lege Construction, LLC in the amount of \$158,242.45 and authorize the Executive Director to sign any and all documents necessary.

A motion to approve awarding the Hwy 690/Schriefer Drive intersection and drainage improvement project to Glenn Lege Construction, LLC and authorize Executive Director Gautreaux to sign any and all necessary documents was unanimously approved following a motion by Commissioner Wayne LeBleu and seconded by Commissioner Bud Zaunbrecher.

Touchet updated the Commissioners on the Clean Gulf project stating he spoke with Contractor, and they are ready to start project. Once we hear from the State, they will begin project.

Touchet informed the Commissioners he is still waiting on Corps for permit for dredging and spoil at Intracoastal City Boat Launch.

A motion was made to ratify the Cooperative Endeavor Agreement with the Port of Iberia that was signed by Gautreaux for the Freshwater Bayou Bypass Channel was approved by Commissioner Parick Duhon and seconded by Commissioner Bud Zaunbrecher.

Gautreaux presented to the Commissioners bids for demolition of interior of the Port Security Building at 121 Tivoli.

A motion to award the demolition of the interior of the Port Security Building at 121 Tivoli to Magnate Construction, LLC for \$20,500.00 was unanimously authorized by Commissioner Patrick Duhon and seconded by Commissioner Michael Bertrand.

Eric LaFleur with LaFleur and Laborde informed the Commissioners about the Line of Credit with Gulf Coast Bank. The Commissioners discussed this.

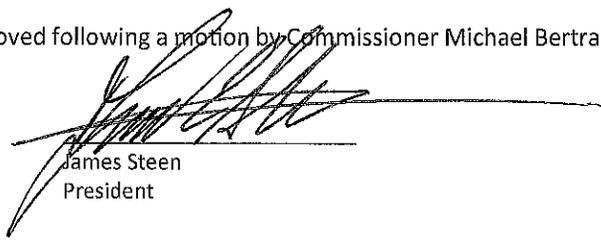
A motion to adopt the Bond Resolution with Amendment for pledging lawfully available funds was unanimously approved by Commissioner Michael Bertrand and seconded by Commissioner Patrick Duhon.

A motion to authorize Commissioner Michael Bertrand and Commissioner Wayne LeBleu to sign checks at Gulf Coast Bank on behalf of Abbeville Harbor and Terminal District was unanimously approved by Commissioner Patrick Duhon and seconded by Commissioner Bud Zaunbrecher.

A motion to adjourn the meeting was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Bud Zaunbrecher.



Carlton Campbell
Secretary-Treasurer



James Steen
President